

2/28/07 LIBRARY BUILDING COMMITTEE

REGULAR MEETING MINUTES

TAKEN BY: LISA RABIDEAU

RECORDED BY: LISA RABIDEAU, LBC CLERK

MINUTES APPROVED ON: 3/14/07

DATE: Wednesday, February 28, 2007

TIME: 6:30 pm

**PLACE: JESSE SMITH MEMORIAL LIBRARY, 144 HARRISVILLE
MAIN STREET, HARRISVILLE, RI**

**MEMBERS PRESENT: Victor Antoniello, David Ketcham, Robert
Martel, G. Wayne Miller, James Moran**

MEMBERS ABSENT: Christopher Blakely, Michael Magnan

**OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Tom Kravitz,
Burrillville Town Planner; Sandra Mundy, JMS Librarian, Pamela Choi
Redfern, Newport Collaborative,**

AUDIO TAPE: Started by Lisa Rabideau, LBC Clerk at 6:33 p.m.

**CALL TO ORDER: Meeting was called to order by Victor Antoniello,
Chairman, at 6:33 p.m.**

1. PREVIOUS MINUTES

**A. VOTED: To accept the minutes of the January 11, 2007 (regular
meeting) and dispense with the reading of said minutes. MOTION BY:
James Moran SECONDED: David Ketcham THOSE VOTING FOR**

THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran **VOTING AGAINST:** none

B. VOTED: To accept the minutes of the January 17, 2007 (special meeting) and dispense with the reading of said minutes. **MOTION BY:**

James Moran **SECONDED:** David Ketcham **THOSE VOTING FOR**

THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran **VOTING AGAINST:** none

C. VOTED: To accept the minutes of the January 24, 2007 (special meeting) and dispense with the reading of said minutes. **MOTION BY:**

James Moran **SECONDED:** David Ketcham **THOSE VOTING FOR**

THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran **VOTING AGAINST:** none

2. UNFINISHED BUSINESS

NONE

3. NEW BUSINESS

LBC-105 Discuss and take action on request from Victor Antoniello regarding: letter to the Burrillville Bicentennial Committee suggesting that their time capsule be placed somewhere on new library grounds.

VOTED: To approve letter as written and send. **MOTION BY:** David

Ketcham **SECONDED:** James Moran **THOSE VOTING FOR THE**

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran **VOTING AGAINST:** none

LBC-106 Discuss and take action on request from Victor Antoniello regarding: installation of sink, refrigerator, and stove into community space in library.

It was discussed that the requirements for a stove were too

expensive.

NO ACTION TAKEN

LBC-107 Discuss and take action on request from Pamela Choi Redfern regarding: building material boards showing interior finishes and colors.

Pamela Choi Redfern showed several boards of color combinations and materials for various areas of the library. Sandra Mundy requests that floor of children's program room be changed from carpeting to a hard flooring surface.

VOTED: To approve materials and colors as shown with the exception of change to flooring of children's program room. MOTION BY: Robert Martel SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antonello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-108 Discuss and take action on request from Pamela Choi Redfern regarding: book stack vendor package.

Pamela Choi Redfern distributed materials regarding bidding package for shelving and discussed various options.

VOTED: To release scope of work so proposals can be solicited. MOTION BY: David Ketcham SECONDED: James Moran THOSE VOTING FOR THE MOTION: Victor Antonello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

4. INVOICES & EXPENSES

LBC-109 Discuss and take action on approval of General Contractor's Requisition #7 (dated 1/31/2007) in the amount of \$603,403.20 for contractor services.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran VOTING AGAINST: none

LBC-110 Discuss and take action on INVOICE # 6772 from Newport Collaborative (dated 1/15/07) in the amount of \$3,550.60 for professional services.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran VOTING AGAINST: none

LBC-111 Discuss and take action on INVOICE # 2701088 from Lincoln Environmental (dated 1/15/07) in the amount of \$16,234.56 for professional services.

VOTED: To pay as written above. MOTION BY: Robert Martel

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran VOTING AGAINST: none

LBC-112 Discuss and take action on INVOICE # 1017648.002 from Jacques Whitford Company (dated 1/17/07) in the amount of \$4,560.80 for professional services.

VOTED: To pay as written above. MOTION BY: David Ketcham

SECONDED: James Moran THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran VOTING AGAINST: none

LBC-113 Discuss and take action on INVOICE #12 from Lisa Rabideau

(dated 1/21/07) in the amount of \$671.13 for clerk services.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: Robert Martel THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-114 Discuss and take action on INVOICE #13 from Lisa Rabideau (dated 2/4/07) in the amount of \$424.73 for clerk services.

Noted that the amount \$424.73 is an error and not the amount of invoice itself.

VOTED: To pay as outlined in invoice itself, with correct amount of 537.37. MOTION BY: James Moran SECONDED: David Ketcham

THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-115 Discuss and take action on INVOICE #0021407 from Daniel Joubert (dated 2/14/07) in the amount of \$164.58 for Clerk of the Works monthly expenses.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: Robert Martel THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-124 Discuss and take action on INVOICE # 6807 from Newport Collaborative (dated 2/13/07) in the amount of \$3,550.60 for professional services.

VOTED: To pay as written above. MOTION BY: David Ketcham

SECONDED: James Moran THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-125 Discuss and take action on INVOICE #14 from Lisa Rabideau (dated 2/18/07) in the amount of \$396.57 for clerk services.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

5. CHANGE ORDERS

LBC-116 Discuss and take action on Change Request #35: from E. W. Burman (dated 1/8/07) in the amount of -\$726 (a credit) relative to Relocation of Underground Water & Electrical Services.

VOTED: To approve as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-117 Discuss and take action on Change Request #44 from E. W. Burman (dated 1/15/07) in the amount of \$4453 relative to Trench Rock.

VOTED: To approve as written above. MOTION BY: David Ketcham

SECONDED: James Moran THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-118 Discuss and take action on Change Order #45 from E.W. Burman (dated 1/25/07) in the amount of -\$5128 (a credit) relative to Deleting Snow Guards Over Reading Room.

VOTED: To approve as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-119 Discuss and take action on Change Request #46 from E. W. Burman (dated 1/31/07) in the amount of -\$1874 (a credit) relative to Cost Contribution towards Anchor Bolt Survey.

VOTED: To approve as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-120 Discuss and take action on Change Request #20 from E. W. Burman (dated 2/5/07) in the amount of \$188,327 relative to Unforeseen Rubble Encountered Within Infiltration System.

****note that the amount is actually \$186,327 – typo due to poor quality of copy****

VOTED: To approve with corrected amount of \$186,327 as is written on change request. MOTION BY: Robert Martel SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

LBC-121 Discuss and take action on Change Request relative to Proposed Value Engineering Items. (Further information to be provided at meeting)

Victor Antoniello advised that he asked NCA to look into potential places where they could save money. Pamela Choi Redfern advises

that a brainstorming session came up with only four relatively minor cost savings which were elimination of: some millwork, some interior windows, ceramic tiles in bathrooms, and ceiling fans in main truss. After lengthy discussion, it was determined that none of the eliminations were worth the minor cost savings.

VOTED: To TABLE until further notice. MOTION BY: Wayne Miller

SECONDED: James Moran THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran **VOTING AGAINST: none**

LBC-122 Discuss and take action on Change Request relative to Parapet Changes at Wood Shingle Wall. (Further information to be provided at meeting)

VOTED: To TABLE until further notice. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran **VOTING AGAINST: none**

LBC-123 Discuss and take action on Change Request relative to Owner's Request to Add Generator and Additional Boiler. (Further information to be provided at meeting)

VOTED: To TABLE until further notice. MOTION BY: Wayne Miller

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran **VOTING AGAINST: none**

*****NOTE THAT VICTOR ANTONIELLO EXCUSED HIMSELF AT THIS POINT IN THE MEETING, AND DAVID KETCHAM TOOK OVER AS**

CHAIR – 8:27 PM***

6. REPORTS

A. ARCHITECT NONE

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 1/11/07

Clerk of the Works Weekly Site Report 1/18/07

Clerk of the Works Weekly Site Report 1/25/07

Clerk of the Works Weekly Site Report 2/1/07

Clerk of the Works Weekly Site Report 2/8/07

Clerk of the Works Weekly Site Report 2/15/07

Clerk of the Works Weekly Site Report 2/22/07

VOTED: To receive and file all. MOTION BY: James Moran

SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:

David Ketcham, Robert Martel, G. Wayne Miller, James Moran

VOTING AGAINST: none

C. GENERAL CONTRACTOR

Minutes from 1/11/07

Minutes from 1/18/07

Minutes from 1/25/07

Minutes from 2/1/07

Minutes from 2/8/07

Minutes from 2/15/07

Minutes from 2/22/07

VOTED: To receive and file all. MOTION BY: James Moran

SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:

David Ketcham, Robert Martel, G. Wayne Miller, James Moran

VOTING AGAINST: none

D. ENVIRONMENTAL CONTRACTOR NONE

E. PLANNING DEPARTMENT

Tom Kravitz advises of monies from Chafee that did not come through, and that he is looking to reapply.

F. LIBRARY ADMINISTRATION

Sandra Mundy advises that the Governor's budget proposal recommends level funding for libraries and that she may apply to the state for an exemption.

G. LIBRARY FUNDRAISING COMMITTEE

Noted that cookbooks are in and that there will be many "naming rights" opportunities available at library.

H. BUDGET UPDATE

David Ketcham noted that he will update budget report and email weekly.

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

1) Memo (dated 1/12/07) from Town Manager Mike Wood requesting information from the January 11th LBC meeting.

2) Response (dated 1/19/07) from Lisa Rabideau to Mike Wood regarding same.

3) Letter (dated 1/15/07) from NCA regarding a presentation on 2/21/07.

VOTED: To receive and file all. MOTION BY: Wayne Miller

SECONDED: James Moran THOSE VOTING FOR THE MOTION:
David Ketcham, Robert Martel, G. Wayne Miller, James Moran
VOTING AGAINST: none

8. GENERAL DISCUSSION OF PROJECT NONE

9. THIS MEETING WAS ADJOURNED AT 8:36 PM

VOTED: To adjourn. MOTION BY: Robert Martel SECONDED: James
Moran THOSE VOTING FOR THE MOTION: David Ketcham, Robert
Martel, G. Wayne Miller, James Moran VOTING AGAINST: none

MINUTES

CERTIFIED

BY:

Lisa Rabideau, Clerk to LBC Date

MINUTES

APPROVED:

Victor Antoniello, LBC Chairman Date

NOTES FROM COMMITTEE CLERK:

- 1. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
MARCH 14, 2007 AT 6:30 P.M. AT THE JESSE SMITH LIBRARY**
- 2. THIS MEETING WAS AUDIO-TAPED. THE CASSETTES WILL BE
FILED WITH MEETING PACKET IN THE TOWN HALL.**